

CONCORD JUNIOR SOCCER CLUB INC.

COMPETITION INFORMATION FOR MANAGERS AND COACHES - 2011 U8s to seniors

The Competition Secretary for 2011 is Angela Lukas.

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CJSC Inc. 2011 Committee contact details:

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Trial games co-ordinator: John Mazzone (mob. 0410 631 031)
Website co-ordinator: John Fuller
Edwards Park: 9736 2528
Canterbury Association Website: www.footballcanterbury.com.au

For individual Committee members email addresses please refer to our Club website:

www.concordsoccer.org.au

The Competition Secretary communicates mostly with the team managers (or, in the event that a manager is not contactable, the coach).

It is the manager's role to communicate any team information to the coach and the team.

The Competition Secretary has the following areas of responsibility:

- **Team training time and location (all teams)**
- **Management of the draw (competition game details and changes to competition game details - U8s to seniors)**
- **Team results (U8s to seniors)**
- **Best and Fairest and Most Improved trophy nominations (U8s to seniors)**

1. Communication of information

Our club uses our web site and email to display and send out relevant notices and information to coaches and managers.

Managers will also be able to directly enter their team's weekly match report on our website if they so desire – this is not compulsory. Manager's passwords to access our website will be issued by John Fuller.

John Fuller's email: jful@optusnet.com.au

2. Multiple coaches/managers (U8s and up)

Please try to keep the number of coaches and managers to a minimum. It confuses the players as to who is really in charge of the team.

All coaches and managers and all assistants must complete the child protection paperwork.

All coaches and managers must wear their ID cards in order to be allowed inside the rope.

For competition teams, only one coach and one manager will be allowed inside the ropes in the finals series.

On Presentation Day, only the main coach and manager of each team will be recognised. However, all team coaches and managers will be invited to the C & M thank you night.

3. Team official

As well as a coach and manager, each team must also have a team official. The team official has the responsibility of ensuring that the game starts on time, that parents and spectators stay off the field of play etc... The team official can be appointed for the season or can be alternated between the parents or players (in the case of senior players). The team official must be clearly identifiable and visible during the game. An orange vest will be provided to each team manager for this purpose.

The team must ensure that there is a team official at every one of their games both at home and away.

4. Coaches and managers information nights

U8s to U11s, Tuesday 15th March 2011.

U12s to seniors, Tuesday 22nd March 2011.

5. Rules and regulations – Rules of Association - all teams

It is the responsibility of the coach and the manager of each team, to read, understand and be familiar with the Association's rules and regulations. These rules can be downloaded from the Association's website www.footballcanterbury.com.au (look for Rules of Association under documents).

***U10s please note that the ball size for your age group should be 4 and not 3 as indicated in the rules that came out earlier in the year.**

There have been a number of changes to last year's rules, including but not limited to the following:

- Some changes to rule 1.6 - finals series (1.6.1; 1.7.8)
- Slight changes to rule 1.8 - determination of places
- Slight modification to rule 1.10.1 - duration of matches
- Slight modification to rule 1.12 - points awarded when teams are withdrawn or stood down
- Changes to player eligibility (will be discussed later in section 23 which deals with borrowed players)

6. When do we start, when do we play and what can affect when we do or don't play – all teams

Association games will commence on Saturday 02/04/11 for U6s to U11s boys and mixed competition, AA and 0/35s and on Sunday 03/04/11 for U12s and up boys and girls only competition and U21s.

For U8s and U9s, the season will end with an Association presentation round at the end of August, 2011.

All other age groups, U10 and up, will finish their season at the end of August with a finals series.

For all 10 team competitions, (U10s to seniors only), league matches shall be scheduled on all available weekends, including Easter Saturday (ie: no holiday breaks).

For all other competitions, there will be no games over the Easter long weekend.

All 10 and 12 team competitions (U10s to seniors only) shall be allocated a "double header" round within the first 6 rounds of the normal competition, with the proviso that no double header rounds will be scheduled on the Easter weekend.

Games will be played over the first and last weekend of the July school holidays but not over the middle weekend of the July school holidays. The Association may use the middle weekend of the holidays for deferred, washed out or abandoned games (for competition teams only – U10s and up).

No games will be played over the June long weekend. The June long weekend may be used by the Association for deferred, washed out or abandoned games (for competition teams only – U10s and up).

The Association may in addition, also reschedule deferred, washed out or abandoned matches on any mid-week evening.

a. Games affected by external Competitions – State and Sydney Cups

Teams taking part in State or Sydney Cups will have to play their CDSFA games when directed by the CDSFA's Executive Committee. Failure to come to a reasonable agreement about the replay of the game will result in the team entering the competition forfeiting their CDSFA game to their opposition.

Teams who do not enter external competitions could still be affected if their opposition enters the competition.

State and Sydney Cups are competitions sanctioned by the Association. Entry to these competitions is free. However, in the event that, once entered, a team forfeits or withdraws from the competition, that team will be liable for the withdrawal fine and/or fee.

b. Deferment of matches

Applications to defer a match, or to change the time of a match, must be made in writing by a Club to the EC, whose decision on such application shall be final.

Applications must be received at least 14 days prior to the fixture.

c. Number of games that a team can play in any 7 day period

Rule 1.9.8 The Competition Secretary shall not schedule catch-up matches in a way that results in any team playing more than 2 games in any 7 day period.

The Competition Secretary shall not schedule catch-up matches in a way that results in any team playing “double headers” on consecutive weekends.

7. Grading games – all teams

Grading games against other Concord players and/or teams **may** need to take place for the purpose of determining grades/divisions. These will be held as soon as possible after the registrations days have taken places. Managers will be advised of these game times.

8. Trial games – all teams

Trial games (for game practice) will be held against other clubs from either within or outside our Association. Participation in these games is compulsory once you have indicated that you will be participating.

John Mazzone, trials co-coordinator, will contact managers with game dates, locations and times.

For insurance purposes, any team organizing their own trial game must notify John Mazzone, Marina Smith and Angela Lukas via email stating the date, time, location and opposition for said game.

No team is to set a trial game for Edwards Park without first consulting with John Mazzone.

9. Team training time and location – all teams

All teams have to book a training time and location. Teams cannot just turn up to the ground whenever and wherever they wish.

If the park receives too much wear and tear and does not recover sufficiently, the Council will close the park and no one will be able to train.

Any change in training time or location during the season must first be cleared with me. For insurance reasons, the club needs to know **at all times** when and where teams are training.

From time to time teams may need to book extra training sessions for particular events or wish to have training/games against other teams, these sessions still have to be booked with me.

I will need to be informed if friendly games are privately arranged during the season by individual coaches against other Concord teams or against teams within or outside our Association. Once again, this is for insurance purposes.

Please start and end your training session on time as a matter of courtesy to the next team.

Coaches have to ensure that their team is training in the correct location. For those teams who are **sharing a space**, please remember that each team has equal right to that space and in the case of teams sharing a space with a goal mouth, each team has to have access to the goal mouth at some stage during the training session.

Mondays and Fridays will not be available for training anywhere for the 2011 season.

For insurance purposes, during the season no one is allowed to train outside of Edwards Park and Queen Elizabeth Park. This includes the footpaths or roads around the parks, indoor sport centres or other parks etc...

10. Wet weather procedure on training nights – all teams

Managers or coaches are to ring the **Council's wet weather hot line** on **99 11 6375** after **2pm** to hear a recorded message. **Please do not ring Concord Council directly.**

11. Wet weather procedure on game days – all teams

In case of **wet weather the morning of the game**, the Association will post last minute information about park closures and/or changes on their website on Saturday & Sunday mornings – **check the Association's website in the first instance**

www.footballcanterbury.com.au

Managers will only be contacted directly of park closures and/or changes if it is a last minute closure and/or change. If it is a last minute closure and/or change, managers are

contacted in order of kick-off time. As it is physically impossible to contact everyone at the same time, always assume that your game is on unless Marina or I advise you otherwise. Sometimes by the time we are advised of a park closure, you may already have left for your game and we may not be able to contact you prior to your departure - this usually affects teams that kick off at 9am.

Sometimes, even though Councils close grounds, the Association's competition secretary **may transfer games to other grounds**. The transferred games will be notified to the club's competition secretary and will be posted on the Association's website.

IF YOU RING THE RELEVANT COUNCIL'S WET WEATHER HOT LINE, IT WILL ONLY GIVE YOU INFORMATION ABOUT INDIVIDUAL PARK CLOSURES NOT INFORMATION ABOUT RE-SCHEDULED GAMES.

12. The draw – all teams

The Association issues the draw to all clubs. Our club has no control over the draw. It is the manager's responsibility to check the draw on the Association's website and to notify the coach and the team of any changes.

The draw will be available on the Association's website **www.footballcanterbury.com.au** Check the website regularly (even as late as the night before your game) as there are often changes some of which can be at very short notice. I will contact managers in relation to any irregularities or any changes to the draw **if the Association notifies me that such changes will not appear on the website.**

Sometimes, other teams may have games cancelled or re-scheduled for whatever reason such as wet weather, park closures or unavailability of grounds due to gala days etc. but your game could still go ahead – never assume that your game is not going to be played unless you hear otherwise either from Marina or me.

I do not recommend that you print and issue the draw to the players and/or parents. I also recommend that you inform your team of same. It is tempting to print the draw off the website for whatever number of weeks appears on the draw. This draw **will** change and players and/or parents may become complacent and not check the draw regularly.

As it is my responsibility to ensure that you have been notified of any game changes that may not appear on the website, **please return my phone calls** particularly if I ask you to confirm receipt of my call. I cannot call teams two or three times just to ensure that the message was received in the first place.

If you are going to be away for a period of time, please notify me and inform me of what alternative arrangements have been made to replace you and vice versa if I am going to be away.

13. Home/away team – all teams

The first team on the draw is the home team. Teams normally are the home team when they play at their home ground. However, teams could still be the away team at their home ground and could also be the home team on an away ground or neutral ground.

14. Playing days for different age groups

U8s to U11s (mixed teams), AA and O'35s play on Saturdays; U12s to U/21s and all girls teams play on Sundays. Kick off times for teams will vary from week to week.

15. Before the game – all teams

On Saturdays, committee members start to arrive at Edwards Park from 7.30am onwards. **Sunday teams may need to pick up their folder on Saturday, as there may be times when there may be no games scheduled on Edwards Park on a Sunday or the first scheduled game could have a late kick off.**

- Check day sheet (on the board) for confirmation of your game details.
- Pick up black folder and check contents (clear contents of folder regularly)
- Go to your game

16. Forfeit by your team – all teams

In the event that your team needs to forfeit a game, you must contact me as soon as you know of your intention to forfeit that game. I need to give **72 hours notice** to the Association, Referees Association and opposition club in order to avoid our club incurring any expenses (100% of referees fees plus a fine from the Association). There is no need to complete a match sheet if your team forfeits 72 hours prior to the match.

17. Forfeit by your opposition – all teams

In the event that your opposition arrives late (more than 10 minutes after kick off) or fails to attend on the day, you must still complete the match sheet and hand it to the referee. The referee will blow the kick off whistle and will expect your team to physically be on the field for ten minutes from the original kickoff time. If the opposition does not take the field within those ten minutes, the referee will blow the whistle again and your team will win the game by forfeit.

A win by forfeit when your opposition fails to attend is 3 points to your team plus 3 goals. A forfeit is recorded on the match sheet by a line through the opposition's column and writing for e.g. Burwood forfeit across it and by showing a 3 – 0 win to your team in the score box. If there is no referee in attendance, please ask the ground official on duty to sign the match sheet.

Once a forfeit has been claimed (regardless of which team forfeits), there is to be no such thing as “we’ll have a friendly game against them while we are here”. The Club or the Association will not ratify such a “friendly” game.

18. Non attendance of referees – competition teams only (U10s and up)

In the event that no official referee is in attendance, both teams **must** agree on one person to referee the **entire match**. If the two teams are unable to decide on a referee, the game should not proceed. The match sheet must be completed indicating that the game did not go ahead because there was no suitable person to referee the game. The match sheet must be returned to me via your folder as per normal. The game may be re-scheduled or another outcome determined for that game at the sole discretion of the Association's Executive Committee. Clubs/teams will have no right of appeal against the EC's decision.

19. Payment of referees - competition teams only (U10s and up)

Referees must be paid on the day, before the start of the game. Each team pays half of the referee's fee and half of the assistant referee's fees.

20. Match sheets/team sheets – all teams

Write up match sheet - all fields of information must be completed.

There are four copies of the match sheet each of a different colour:

Green copy:	goes to the referee
Pink copy:	goes to the away team
Yellow and white copy:	goes to the home team

Check that carbon copies are clear (even if the opposition supplies the match sheet). Home team (first on the draw) completes left side of match sheet, away or visiting team completes right side of match sheet. The home team supplies the match sheet, match ball and referee if one is not provided. Player's names, shirt and ID card numbers must be entered on the match sheet. Write all your players names unless you know in advance that someone is not coming.

Players whose names are on the match sheet are deemed to have played. Pay particular attention to this especially if you are borrowing players from other teams.

The Association can fine clubs for incorrect, incomplete and lost match sheets - rule 2.2

21. Writing up the score on the match sheet – all teams

Scores must be written in both numerical and alphabetical format: 2 (two) – 0 (nil). Write the numbers clearly e.g. II could mean 2 or 11 and do not use lines to show the score e.g. III - IIII.

22. Clash of shirts – all teams

If there is a clash of shirts, the home team has to change shirts. Our club has a number of alternative blue shirts for such occasions. Please see the committee member on duty at Edwards Park before you go to your game if you are the home team at an away ground.

Some referees have had issues when Concord has played against Belmore and Hurlstone Park.

23. Borrowing players – all teams

Number of players in each age group

U8 play 7 v 7 including a goalkeeper
U9 play 7 v 7 including a goalkeeper
U10 play 9 v 9 including a goalkeeper
U11 play 9 v 9 including a goalkeeper
U12 to seniors play 11 v 11 including a goalkeeper

Minimum number of a team's own players that must be on the field at all times (and with their ID cards) – rule 5.1.6

For U8s and U9s TBC (01/04/11)
For U10s and U11s 6
For U12s and up 7

The above number of players must take the field for a game to be able to go ahead and that same number must remain on the field at all times during the match.

Maximum number of borrowed players that can be played by a team- rule 5.2.11

For U8s and U9s TBC (01/04/11)
For U10s and U11s 3
For U12s and up 4

A player may be borrowed from another team (of a lower division and/or younger age group) **only after that player has fulfilled his/her commitment to their own team** first. Before a junior player is borrowed, his/her parents/guardians permission should be sought. The player's own coach and/or manager cannot reasonably refuse permission for that player to play for another team but they should still be notified out of courtesy. The player's manager should be contacted to obtain the player's ID card. The manager from the team borrowing the player must ensure that the ID card is returned BEFORE the player's next game.

Rules in relation to borrowed players

A borrowed player can only play a maximum of 5 games for another team or other teams. On the 6th occasion that he/she is borrowed, then that player will stay in that team in which he/she played on the 6th occasion.

Rule 5.2.9 In all cases, once a player plays up in any higher team 6 times in the one season, he/she must stay in that higher team and obtain a new player ID card showing the player's new age/grade.

Rule 5.2.9.1 If the player plays up in a number of different higher teams, then he/she must stay in that higher team in which he/she played up on the sixth occasion.

Rule 5.2.9.2 In the event of playing up six times, the player must apply for and obtain his/her new ID card prior to taking the field on that sixth occasion.

If the name of a borrowed player is written on the match sheet and that player fails to attend the game, their name should be crossed out before the match sheets are separated.

The 5 games rule will affect players who are borrowed to play in State Cup or similar competitions.

Rule 5.2.10 To be eligible to play in semi finals for a team, the **same borrowed player** would have to have played at least **3 games** with that team during the current season.

Where a player is eligible and wishes to play for a higher team under this Rule, **the player must apply for and obtain his/her new ID card prior to taking the field in that finals match.**

A player may only play for **ONE team in any finals series, including that player's original team of registration.**

If a player's name is written on the match sheet and they fail to turn up for the game, they are still deemed to have played unless their name is crossed out.

Any borrowed player must be identified on the match sheet by placing that player's original team in brackets next to their name.

In the case of A and B teams within the same division, interchange of players within the A and the B team is **not allowed.**

Rule 5.2.2.3(c) In the case of borrowed players (this applies to yours and your opposition's) ensure that a player does not play more than 2 years above their **actual age group** e.g. a 10 yr old registered in an U11 team can play for an U12 but not an U13.

Borrowing players between different age groups:

Rule 5.2.2.3(a) Where the difference in age group is only one year (eg: under 10 to under 11) then a player from the lower age group can play in the higher age group at the same division or higher. eg: a 10/2 player could play in 11/2 or 11/1 but NOT in 11/3. **Added for 2011** - *Notwithstanding the foregoing, a maximum of two players from the lowest team in a particular division may play up into the lowest team of the next highest age group. eg: a 15/1 player may play up into a 16/2 team if both of those teams were the lowest graded teams in their respective age groups.*

(b) Where the difference in age group is two years (eg: under 9 to under 11) then a player from the lower age group can play in the higher age group in any division **added for**

2011 *which is not more than 3 divisions lower than the player's registered division.*

(c) Notwithstanding the provisions of clause 5.2.2.3(d) (which relates to U18s playing in U21s), for reasons of safety it is not permitted for a player registered in an under 6 to under 17 age based team to play more than two years above the player's age group. For example, a player who turns 10 years of age in the relevant year, and who is registered in either an under 10 or an under 11 team, might play up in an under 12 team but not in an under 13 team.

New for 2011 - (e) A player registered in an under 21 team may play up into an All Age team provided that the requirements of rules 5.2.4, 5.2.9, 5.2.10, 5.2.11 and 5.2.12 are applied to that player.

24. ID cards – all teams

Managers will be issued with their team's ID cards as soon as the Registrar, Lina Mico receives them from the Association.

Under no circumstances are ID cards to be given to the players to take home as invariably someone will forget to bring their card to the game and he/she will not be able to play. Do not leave your ID cards in your black folder as someone else could take your folder by mistake; the cards could fall out of your folder or another team could take one of your player's ID card without your knowledge.

No manager or coach is to take a player's ID card from another Concord team's folder without the knowledge of that manager or coach.

When not in use, ID cards should be kept by the manager or the coach.

Checking of ID cards.

Rule 5.1.3 The referee, whether officially appointed or otherwise, shall check player ID cards immediately prior to the commencement of the match. Players shall line up in the centre circle area and show their ID card to the referee, who will then collect and hold the cards until conclusion of the match.

Should commencement of the match be delayed as a result of players not being ready to carry out the checking procedure, the referee may shorten the match to make up any lost time.

Team managers shall be responsible for retrieving their team's ID cards from the referee and signing the match sheet at conclusion of the match.

Players arriving late for a game

Rule 2.1.4 Players names may be entered on the match sheet after the commencement of the match but only with the knowledge and agreement of the opposing team's manager or coach and only with the permission of the referee. Such agreement and permission shall not be unreasonably withheld.

25. Protests in relation to ID cards – all teams

No card no play – no excuses (unless advised otherwise by Marina or myself).

Rule 5.1.5 If a player does not have a current ID card issued by the Association Registrar, he/she shall not be permitted to take the field unless the notification of the lack of ID card has been notified to the Association Secretary prior to the match, and he/she has been given permission to play in writing by the Association Secretary. Where such permission in writing has been granted, the player must present this correspondence to the opposing team manager before the start of the match.

Rule 5.1.8 No protest or appeal concerning a player's eligibility to play in a match shall be heard unless both clubs concerned agree that the ID cards have been sighted by the referee and opposing coach or manager prior to the game being started.

26. Protests regarding matches – all teams

Rule 1.15.1 Any club may protest in writing to the Association Executive Committee on any grounds relating to or arising out of competition matches conducted by the Association.

Rule 1.15.2 Any such protest must be lodged **within 48 hours of the match** or incident to which it relates and must be accompanied by the appropriate fee - set yearly by the EC. In the event that the protest is upheld, the lodgement fee will be refunded to the applicant club and a fee identical to the appeal fee will be paid by the losing club or team if the losing club or team is found to be at fault.

Rule 1.15.3 Any expenses incurred in hearing the protest shall be apportioned as the EC sees fit.

Rule 2.1.9 Where a team plays a match under protest or wishes to record any concerns about events at the match, those concerns must be written onto the match sheet.

A team **will have no subsequent right of appeal to the Association, in relation to that event, where such protest or concern has not been entered onto the match sheet.**

If a team believes a player is not eligible to play then they are to mark it on the match sheet, and send a notice to that effect to the Association's Competition Manager, within 48 hours of the game finishing, plus the specified fee for an investigation. Should the investigation prove that the player was ineligible, then the investigation fee would be refunded, and the team that played the ineligible player would be dealt with under **rule 5.4**. The investigation would be for that game only and no retrospective investigation will occur. Any penalties arising out of the investigation will apply only to that game.

Rule 5.1.8 No protest or appeal concerning a player's eligibility to play in a match shall be heard unless both clubs concerned agree that the ID cards have been sighted by the referee and the opposing coach or manager prior to the game being started.

27. Interchange and substitution of players during a game – all teams

Rule 1.5.2 Age groups U8, 9, 10, and 11 shall be permitted up to 3 reserves on the bench.

Rule 1.5.4 Players may be interchanged at anytime.

Rule 5.3.1 Age groups U12 to AA including U21, O'35 men are allowed **unlimited interchange** during a game.

Interchange means that a player can come off the field of play and go back on the field later.

Interchange or substitution of players has to happen at the **half way line**.

No player is to come on the field of play until the player he/she is replacing has come off. Failure to do so could result in a yellow card.

28. After the game – all teams

- Complete all fields of information on the match sheet.
- Retrieve ID cards from the referee.
- Check the score before signing the match sheet as whatever score is on the match sheet will be your official score. Scores cannot be changed once the match sheet is separated. **Scores must be in both numerical and alphabetical format.**
- Home team keeps the white and yellow copy – away team keeps the pink and return the appropriate copy/copies to me via the black folder.
- The green copy is kept by the referee or by the coach if there is no referee in attendance.
- Award best and fairest points.
- Before everyone leaves the park, arrange for a parent to wash the shirts for that week. **Don't let each player take his/her shirt home, as invariably someone will forget to bring it back for the game. Have the parents return the clean shirts to you at training.**
- Place your match sheet in your black folder and return them to the box at Edwards Park or if there is no one there, to the box on my veranda **by 6pm on Sunday night.**
- Clear your folders regularly – it is very hard to find a match sheet in a folder full of papers.
- Write up your game results on the day sheet on the board at Edwards Park - your results in the first column, opposition's results in the second column.

29. Team results – all teams

We have to forward our club's results to the Association. It is **your responsibility** to make sure that I have your team's results on time.

I must have the results of all teams by 6pm Sunday.

Team managers please note that after an initial reminder, **I will not contact you for your team's results.** If you do not get them to me by the allocated time, the consequence will be that your team will not have a result recorded by the Association that is provided by me. Accordingly, if there is any discrepancy in the results, you will have no basis on which to resolve the discrepancy. The opposing club could forward the wrong results – it has been known to happen.

Further, **a fine may be payable for incomplete results.** Please note that we have a policy of teams paying for any fine they incur.

If you are unable to return your folder to Edwards Park or to my home by 6pm on Sunday night, you must ring the results through to me on 8765 0196 by 6pm on Sunday night. State your results and your opposition's. You still have to return the folder and match sheet to me no later than Sunday night as the match sheets are sent to the Association first thing Monday morning.

If I am delayed in forwarding match results to the Association, our Club may be fined. Please note that we have a policy of teams paying for any fine they incur.

30. Trophies – U8s to seniors

a. Best and Fairest player trophy

Our club allows for **one player** from each team with the exception of U6s and U7s to receive the Best and Fairest Trophy at the end of the season on presentation day.

The Best and Fairest Trophy is determined by the allocation of best and fairest points on a weekly basis during the season. **Only one player per team can receive the Best and Fairest trophy.**

Senior teams (AA, U21s and O'35) do not have to issue points each week. At the end of the season, senior teams nominate a player who will be the recipient of the Player's Player trophy.

Points **should not be given to players who receive a yellow or red card** during the game or to players who are **borrowed from other teams.**

The manager is to keep a tally of the best and fairest points. The way in which these points are awarded is a matter for each team e.g. some teams have the coach decide or the manager or both. Some teams have the parents do it on a rotating basis. Points should not just be allocated to the players who score goals.

At the end of season I will contact each team manager for the name of the recipient of the Best and Fairest Trophy.

b. Most Improved player trophy

As well as a Best and Fairest trophy, each team with the exception of U6s and U7s nominates a Most Improved player. At the end of the season I will contact each manager for the name of the Most Improved player. **Only one player per team can receive the Most Improved trophy.** The coach and the manager decide on who the recipient of this award will be.

AA and O'35 teams do not have a Most Improved Player trophy.

c. End of season trophy

Irrespective of the above trophies, at the end of the season, **all** registered players will receive a trophy from our club.

31. Disciplinary matters – all teams

a. Player behaviour

Coaches who have problems with player behaviour such as bullying, harassment, aggression, bad language etc..either at training or during the games should address the matter immediately. In the event that such behaviour continues, the CJSC committee should be made aware of the situation. It is very difficult when the committee hears about the problem for the first time the following year when the team does not want a particular player back or players fail to return because of what happened within the team the previous season.

Use of bad language at training and during games is to be discouraged at all times.

b. Zero tolerance policy:

The Association adopts a zero tolerance policy in relation to violence on the soccer field. As a result, any game abandoned as a consequence of violence by players from one or both teams will result in the team or teams being suspended from the competition for the balance of the season.

Also, any game abandoned as a consequence of actions by spectators from one or both teams will result in the team whose spectators were responsible for the abandonment being suspended from the competition for the balance of the season.

c. CJSC Disciplinary Committee

CJSC has a sub-committee to deal with all internal disciplinary issues. As matters arise, they will be referred to the disciplinary sub-committee for action. Appeals from the Disciplinary sub-committee will be to the CJSC Committee. This sub-committee will act independently to the CDSFA's Disciplinary Committee.

The Chair of the CJSC Disciplinary sub-committee for 2011 is Frank Boitano.

d. Payment of fines and/or bonds

CJSC has a policy that any fine and/or bond imposed on a player, spectator or team shall be payable by that player, spectator or team.

Subject to a player's right of appeal, the failure to pay the fine and/or bond may result in the player or team being ineligible to play and being placed on the Association's list of unfinancial players.

Please ensure that all your players are aware of this policy.

e. Member Protection Officer

CJSC is committed to harassment free sport.

Our club has certain legal obligations in relation to harassment, discrimination and child protection. It also has moral obligations in relation to establishing standards of appropriate behaviour and in providing a safe, respectful and appropriate sporting environment. To achieve this, our club has appointed Member Protection Officer (MPO).

The MPO for 2011 is Sue Bolton – h. 9743 5344

32. Return of shirts and gear at the end of the season – all teams

Either the manager or coach will be issued with the team's gear and playing shirts. We understand that it may be more convenient for managers to issue the shirts to the players for them to keep during the season but from experience we have found that often players either lose their shirt or forget to bring it on game days.

At the end of the season, all shirts and gear must be collected and returned to the club, as they are the property of CJSC. Failure to either return a shirt or pay for the replacement of a lost shirt will cause the relevant player/s to be placed on the Association's unfinancial list.

33. Concerns, complaints, team issues – all teams

Any matter that needs to be brought to the attention of the CJSC Committee is to be emailed to Marina Smith.

34. Re-grading – all teams

Rule 4.2.1 - U8s and U9s may be regraded immediately following round nine of the competition. Regrading will be undertaken at the discretion of the Mini Grading Committee. Clubs are not required to make application for regrading of teams in these age groups.

Rule 4.2.2 - U10s to U21s age groups that are graded in a 12 team competition will undergo an automatic regrading after completion of the first cycle of league matches (refer to rule 1.4.4)

Rule 4.2.3 - U10s to U21s age groups that are graded in a 6, 8 or 10 team competition will not be regraded mid-season.

Rule 4.2.3 - There will be no regrading of teams in the Open and Over Age competitions.

35. General information – all teams

a. Using images of children/photography – guidelines

Although the Australian Sports Commission offers reasonable guidelines on this matter, it offers no firm policy. Legally, there is no law restricting the photography of children unless filming falls within specific categories.

Neither the CDSFA nor Canada Bay Council have strict policies dealing with this particular area. Therefore, as a matter of course, permission should always be obtained before any filming or photographing occurs.

b. Safety approved glasses

Players are permitted to wear sports goggles, sports glasses or sports sunglasses as long as, in the opinion of the match official, they pose no danger to the player or other players. The Optometrists Association of Australia has stated that players involved in sport, requiring assisted vision, should wear protective eyewear such as sports goggles or sports glasses with soft or flexible frames fitted with a plastic or polycarbonate lens. The decision to allow a player to wear or not wear particular glasses or goggles under FIFA directives is still up to the individual referee.

c. Mouth guards

There is no regulation restricting the use of mouth guards either when playing or training.

d. Protective headgear

The wearing of soft protective headgear is permitted.

e. Jewellery

Body jewellery and hair accessories must be removed to avoid injury to self or others during the game or at training. This includes, but is not limited to, anti-discrimination bands, leather necklaces and any other loose wristbands. The taping of jewellery is no longer allowed (including earrings and wedding rings). Sweatbands may be worn.

Players who do not comply with these regulations, will not be allowed to play.

f. Hot weather guidelines

Football NSW recommends that games or training involving **adults** should be postponed or cancelled at 37°. Games or training involving **children** should be postponed or cancelled at 32°.

g. Thunder policy

Please refer to the club's information manual.

h. First Aid

Coaches and managers are advised that unless they know what they are doing in terms of administering first aid, they should be very careful when attending to serious injuries at training or on the field. Help should be sought from experienced people or an ambulance should be called.

At Edwards Park and at many other parks, there is a St John Ambulance officer present on Saturdays. Sunday coverage is only available sporadically.

Coaches and managers are advised that they should **always wear gloves** when attending to players who are bleeding.

36. Miscellaneous information – all teams

- If a player wishes to wear bicycle shorts under his/her soccer shorts, they must be plain black just like the soccer shorts. Referees have notified the clubs that players may be asked to leave the field if they don't comply.
- Referees have requested that goalkeepers not wear black and white or yellow shirts as they clash with their uniforms.
- **At the start of the game and before the resumption of the second half, count the number of players on the field - yours and the opposition's.**
- In the event of an injury during the game, managers have to ensure that the referee makes a note of the injury **on the match sheet** before the match sheets are separated.
- Ensure that water bottles are not thrown on or off the field of play. Such action could attract a yellow card.
- If a manager or coach knows that he/she will be away for a period of time, could they please let me know the name and contact number of the person who is going to be acting in their position.

Angela Lukas – Competition Secretary (U8s to seniors)

March 2011

AUSTRALIAN SPORTS COMMISSION **WORKING DEFINITION OF HARASSMENT**

Harassment consists of offensive, abusive, belittling or threatening behaviour directed at a person or people because of a particular characteristic of that person or people (including the person's or people's level of empowerment relative to the harasser). The behaviour must be unwelcome and the sort of behaviour a reasonable person would recognize as being unwelcome and likely to cause the person to feel offended, humiliated or intimidated.

Whether or not the behaviour constitutes harassment is to be considered from the point of view of the person at the receiving end of the behaviour.

DUTIES OF TEAM OFFICIAL

Each team must **appoint a team official**.

A team official can be appointed for the season or can be alternated between the parents or players (in the case of senior players) at each home and away game and are to be clearly identifiable and visible during the game.

The team must ensure that there is a team official at every one of their games.

The following are the basic requirements of the team official:

1. Wear the coloured vest from the start to the end of the game.
2. Assist in ensuring that the team starts and finishes the game on time
3. Ensure that only accredited coaches, managers and players are in the technical area inside the rope. Refer any anomalies to the ground official on duty.
4. Ensure that spectators do not encroach onto the field of play during the game
5. **Ensure that no person enters the field of play, including coaches, managers or spectators (especially to treat an injured player) until indicated by the referee. This especially applies to competition teams**
6. Ensure that the area behind the goals is kept clear at all times
7. Assist the referee as requested at any time
8. Assist the manager in ensuring that the team complies with any duty required of the team
9. Ensure that senior teams do not consume alcohol in the immediate vicinity of the playing field
10. Refer any situation beyond their control to the park official on duty